

Colocation Access Card Request Form

Colocator Company & Authorized Contact Information:

Colocator Company Name	Company Address & City	State	Zip Code
Authorized Representative Last Name (Print)		Authorized Representative First Name (Print)	
Authorized Representative Signature			Date
Telephone Numbers	Email Address	Title	
Work:	By signing this document, I state that the information given is true and correct to the best of my knowledge. I agree that any cards, keys or equipment issued to me by ipHouse are the property of ipHouse and must be surrendered upon demand. I also agree to abide by the rules listed at the bottom of this document. I submit that I have never been denied access or had access revoked by any telecom facility or property.		
Home:			
Cell:			
Pager:			

Colocator Employee Information:

Colocator Employee Last Name (Print)	First Name (Print)	
Colocator Employee Signature		Date
Telephone Numbers	Email Address	Title
Work:	By signing this document, I state that the information given is true and correct to the best of my knowledge. I agree that any cards, keys or equipment issued to me by ipHouse are the property of ipHouse and must be surrendered upon demand. I also agree to abide by the rules listed at the bottom of this document. I submit that I have never been denied access or had access revoked by any telecom facility or property.	
Home:		
Cell:		
Pager:		

Colocation Services Information and Authorization - This section completed by ipHouse

Access Card Processed By:	Activation Date:	Card No.
Notes:		

Facility Rules: Food or drink or smoking is NOT allowed in colocation facility at any time. No person(s) will be granted access to collocation facility unless the person(s) has a valid access card issued to them by ipHouse. All contractors or other person(s) must secure an access card from ipHouse PRIOR to being given access to facility. Access cards issued to a particular person are only for the person listed above and grant access to the area of the colocation facility assigned to Customer by ipHouse. Lost card fee is \$40.00.